



Planning Commission

MINUTES

Thursday, June 8, 2023

- **CALL TO ORDER: 6:03 PM**
- **ROLL CALL:**

COMMISSION MEMBERS: J Calvin Armerding; James Bring; Jennifer Plombon; Kevin Owens, and Jerry Marczyński

Director Pratschner informed the Commissioners that Commissioner Stone had tendered her resignation.

STAFF: Stacie Pratschner, Community Development Services Director; Stacy Clauson, Community Planner II

- **2023 VICE CHAIR OFFICER ELECTION**

COMMISSIONER OWENS NOMINATED COMMISSIONER MARCZYŃSKI, SECONDED BY COMMISSIONER PLOMBON. COMMISSIONER MARCZYŃSKI ACCEPTED THE NOMINATION, AND WAS ELECTED UNOPPOSED.

- **REVIEW MEETING MINUTES.**

- Planning Commission reviewed the March 9, 2023, meeting minutes.

MOTION BY COMMISSIONER PLOMBON TO ADOPT THE MINUTES. SECONDED BY COMMISSIONER BRING. APPROVED 5-0-1 (COMMISSIONER MARCZYŃSKI ABSTENTION).

- **AUDIENCE COMMENT.**

No comments from the audience.

- **STUDY SESSION - 2023 Docketed Amendment – 2619 Bell Road Site Specific Comprehensive Plan Amendment and Zoning Map Amendment**

Planner Clauson provided an overview of the proposal for a Comprehensive Plan Amendment and Zoning Map Amendment submitted by Axe Engineering Services to amend the Comprehensive Plan Land Use Designation Map and Zoning Map for 2619

Bell Road, changing the land use designation and zoning from Residential Low (RL) to Planned Commercial (PC).

The applicants, Erin Russell and J Young, addressed the Commission and responded to questions.

For the public hearing, the Planning Commission requested additional information on the minimum separation between the railroad crossing and an access driveway for the site.

- **STUDY SESSION - 2023 Docketed Amendment – Housing Action Plan**

Director Pratschner addressed the Planning Commission and indicated that this item needed to be pulled from the agenda, as the City was in discussions with the Department of Commerce concerning timing for deliverables under the grant issued to complete the plan.

- **NEW BUSINESS**

None.

- **INFORMATIONAL ITEMS**

Commissioner Owens provided an overview of the recommendations on parking and building height made by the Downtown Advisory Committee (DAC), which he was appointed by the Planning Commission.

Director Pratschner provided updates on the following:

- Community Development Services staffing – The department was working to fill two vacancies, for the Building Official and Community Planner I positions.
- Public Hearing for the Transportation Improvement Program before the City Council on June 12 and June 26th.
- Planning Action Items on the June 26th City Council meeting, including:
 - i. Resolution: 2025 Comprehensive Plan schedule
 - ii. Resolution: add DAC recommendations to legislative work program

- **Adjournment 7:23 PM.**