



LAND USE MASTER INVOICE

COMMUNITY DEVELOPMENT SERVICES

435 MARTIN STREET, STE. 3000
 BLAINE, WA • 98230
 PHONE: (360) 332-8311
 FAX: (360) 543-9978

Total Fees

\$ _____

FOR OFFICIAL USE ONLY

I, the applicant/owner, certify that this application is being made with the full knowledge and consent of all owners of the property in question. I attest that the information provided on this and supplemental application forms and materials is true and accurate. I also agree to provide access and right of entry to City of Blaine employees, representatives or agents for the sole purpose of application review and any required later inspections. This right of entry shall expire when the City (through the Director or designee) concludes the application has complied with all applicable laws and regulations. Access and right of entry to the applicant's property shall be requested and shall occur only during regular business hours.

Project Name:

Site Address/Location/Parcel Number:

Contact Person: Phone:

Email:

Mailing Address for Contact Person:

Property Owner Name: Property Owner Signature:

PLEASE CHECK ALL THAT APPLY

<p>Planning & Zoning</p> <ul style="list-style-type: none"> <input type="checkbox"/> Pre-Application Request – 1st Free (2nd \$275) <input type="checkbox"/> Conditional Use Permit – \$350* <input type="checkbox"/> Variance - \$300* <input type="checkbox"/> Commercial Design Review – \$200 <input type="checkbox"/> Site Plan Review (SPR) – \$275 + \$75/hour for re-review <p>Land Division & Consolidation</p> <ul style="list-style-type: none"> <input type="checkbox"/> Boundary Line Adjustment – \$275 <input type="checkbox"/> Lot Consolidation – \$100 <input type="checkbox"/> Short Plat/Subdivision – \$525 <input type="checkbox"/> Preliminary Long Plat/Subdivision – \$1,500 + \$100/Lot or Tract* <input type="checkbox"/> Final Long Plat/Subdivision – \$525 + \$50/Lot or Tract <input type="checkbox"/> General Binding Site Plan – \$1500 + \$100/acre for every acre over 3* <input type="checkbox"/> Specific Binding Site Plan – \$525 <p>Home Business</p> <ul style="list-style-type: none"> <input type="checkbox"/> Home Occupation Permit – \$50 <input type="checkbox"/> In-Home Care Home Occupation Permit – \$50 <p>Appeals</p> <ul style="list-style-type: none"> <input type="checkbox"/> Administrative Appeal – \$450.00* <p>Hearing Examiner Fees* Hearing Examiner Fee - \$1,500</p>	<p>Environment</p> <ul style="list-style-type: none"> <input type="checkbox"/> Critical Areas Review – \$275 <input type="checkbox"/> Flood Development Permit – \$100 <input type="checkbox"/> Land Disturbance Permit (Minor) – \$200 <input type="checkbox"/> Land Disturbance Permit (Major) – \$500 <input type="checkbox"/> SEPA Application/Checklist – \$375 <input type="checkbox"/> SEPA Exemption Request – \$75 <input type="checkbox"/> Shoreline Substantial Development < \$50K - \$275 – \$275* <input type="checkbox"/> Shoreline Substantial Development ≤ \$250K - \$550 – \$550* <input type="checkbox"/> Shorelines Substantial Development > \$250K - \$900 – \$900* <input type="checkbox"/> Shoreline Substantial Development Permit Exemption Request – \$50 <input type="checkbox"/> Shoreline Variance – \$500* <input type="checkbox"/> Shoreline Conditional Use Permit – \$500* <p>Amendment</p> <ul style="list-style-type: none"> <input type="checkbox"/> Comprehensive Plan Amendments – Variable <input type="text"/> <input type="checkbox"/> Zoning Map Amendment – Variable <input type="text"/> <input type="checkbox"/> Zoning Text Amendment – \$500 <input type="checkbox"/> Annexation – \$1500 + \$50/acre <input type="checkbox"/> PUD Amendment – \$300 + \$20/Lot* <input type="checkbox"/> PUD Modification – \$300
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DESCRIPTION OF PROPOSED PROJECT: (Attach supplemental sheets as necessary)

A large, empty rectangular box with a double-line black border, occupying the majority of the page below the header. This box is intended for the user to provide a detailed description of the proposed project, with the instruction to attach supplemental sheets if necessary.



CITY OF BLAINE COMMUNITY DEVELOPMENT SERVICES DEPARTMENT

435 Martin Street, Suite 3000 • Blaine, WA • 98230
Phone: (360) 332-8311 • Fax: (360) 543-9978 • Website: www.cityofblaine.com

HOME OCCUPATION PERMIT APPLICATION

HOME OCCUPATION PERMITS are granted when the application conforms to the conditions and regulations contained in BMC 17.96.040 (Summarized on the back of this form.)

APPLICANT(S) NAME(S):

APPLICANT(S) PHONE NUMBER(S):

BUSINESS NAME:

ADDRESS OF HOME OCCUPATION:

MAILING ADDRESS:

EMAIL ADDRESS:

WILL THERE BE ANY EMPLOYEES OTHER THAN FAMILY MEMBERS RESIDING ON THE PREMISES EMPLOYED BY THIS HOME OCCUPATION?

OF EMPLOYEES INCLUDING SELF:

WILL CUSTOMERS/CLIENTS VISIT YOUR RESIDENCE FOR THE PURPOSE OF THIS OCCUPATION?

IF YES - HOW OFTEN?

WILL THERE BE PICK-UP FROM OR DELIVERIES TO YOUR RESIDENCE DUE TO THIS OCCUPATION?

IF YES - HOW OFTEN?

WILL THERE BE ANY EXTERIOR MODIFICATION OF YOUR RESIDENCE TO ACCOMMODATE THIS OCCUPATION?

IF YES - PLEASE DESCRIBE:

SQUARE FOOTAGE OF YOUR RESIDENCE:

SQUARE FOOTAGE OF AREA THAT WILL BE USED TO CONDUCT THIS OCCUPATION: (CANNOT EXCEED 25% OF RESIDENCE)

DETAILED DESCRIPTION OF BUSINESS OPERATION:

PLEASE LIST ANY EQUIPMENT THAT WILL BE USED IN THE OPERATION OF THIS BUSINESS:

APPLICANT(S) SIGNATURE(S):



INFORMATION BULLETIN No. 18

City of Blaine

Updated
September 2012

HOME OCCUPATION PERMITS

WHAT IS A HOME OCCUPATION PERMIT?

A Home Occupation Permit is just what it sounds like; it's a permit to run a business out of your home. Home businesses are regulated by local government for a variety of reasons, but primarily to ensure neighborhoods are protected from the impacts that can be caused by inappropriate home businesses.

A HOME OCCUPATION PERMIT CAN BE USED TO:

Run a business out of your home.

A HOME OCCUPATION PERMIT CANNOT BE USED TO:

Operate a business at a location that is not your home.

Run a business that creates a greater level of traffic than normally exists in a single family neighborhood.

Run a business that requires more than 25% of your home's floor area.

Run a business where equipment is used that creates noise, vibration, glare, fumes, odors or electrical interference detectable to the normal senses off the property.

How is a Home Occupation Permit Approved?

They are approved administratively by the Community Development Services Department. Public notice is posted at City Hall and on the City's website 10 days prior to the Director making a final decision.

REQUIREMENTS FOR HOME OCCUPATION PERMITS:

No exterior alteration to the residence is allowed which would indicate a business is being operated inside.

The primary use of the property must be residential.

HOW DO I SUBMIT AN APPLICATION?

The Community Development Services Department will provide Home Occupation applications on request or you can log onto the following link and download a fillable application. Go to - <http://www.cityofblaine.com>

and then

[Home](#) > [Departments](#) > [Community Development Services](#) > Land Use Application & Packets

Fill out the application and submit it back to the Community Development Services Department. If you have any questions please call Amber Lindhout at (360) 332-8311 ext. 3337.

Home Occupation Permits cannot be transferred to a new location or another person. If you wish to move a home occupation to a new location, a new application must be filled out and approved for the new location.

WHEN A HOME OCCUPATION APPLICATION IS SUBMITTED, THE CITY CHECKS FOR THE FOLLOWING:

- Property liens against any property of the applicants;
- Local criminal contact with the Blaine Police Department;
- Consistency with the zoning overlay district.

MORE QUESTIONS?

The City of Blaine's Community Development Department has created customer information bulletins to inform the general public about the effect of codes and regulations on their projects. These bulletins are not intended to be complete statements of all laws and rules and should not be used as substitutes for them. If conflicts and questions arise, current codes and regulations are final authority. Because the codes and regulations may be revised or amended at any time, consult City of Blaine, CDS staff to be sure you understand all requirements before beginning work. It is the applicant's responsibility to ensure that the project meets all requirements of applicable codes and regulations.