

**CITY OF BLAINE
PARK AND CEMETERY BOARD MINUTES**

Thursday, June 8, 2017

9:30 AM – 11:00 AM

Sandie Miller - Chair

A. CALL TO ORDER: 9:30 AM

B. ROLL CALL:

PRESENT: Janet Pickard, Sandie Miller, Sandra Schable, Garth Baldwin.

Board Member Clark asked to be excused prior to the beginning of the meeting.

Board Member Ventura did not ask to be excused prior to the beginning of the meeting.

MOTION BY SCHABLE, SECONDED BY PICKARD TO EXCUSE BOARD MEMBER CLARK, APPROVED UNANIMOUSLY (4-0).

ABSENT: Joan Clark, Sean Ventura.

STAFF: Public Works Director Ravyn Whitewolf, Planner II Alex Wenger, Planner I Maddie Ottley

C. PUBLIC COMMENTS: None

D. NEW BUSINESS:

Public Works Update

Ms. Whitewolf shared a voice mail she received from a member of the public complimenting the maintenance of the Cemetery.

Ms. Whitewolf stated that the proposed lawn improvements for Lincoln Park are three times what the City budgeted for, and asked the Board for their input on the project and possible alternatives.

7th Street Garden Financial Report

Ms. Ottley presented the staff report, detailing the income and expenses for the 7th Street Community Garden. Ms. Ottley highlighted the level of maintenance being conducted at the park, and benefits of the community garden.

The Board held a discussion and decided to take no action.

Heron's Pond Park

Mr. Wenger updated the Board on the improvements to the park, which includes paving of the half basketball court and connection trail to Montfort Park. Mr. Wenger stated staff is currently finishing the project, which includes installation of infrastructure like signs and benches.

Lincoln Park Improvements

Mr. Wenger stated that the City published a bid to sell timber from the sewer project.

Mr. Wenger stated that staff will be working on landscaping enhancement on the north side of the property shortly after completion of the sewer project.

Mr. Wenger presented a proposal to the Board to amend the Park Capital Improvements Plan (CIP) to allocate funds for further pavement and lighting improvements to the park. Mr. Wenger highlighted a large portion of the project is being funded through impact fees from the Mountain Estates subdivision and AT&T vault. In addition, funds from the Public Works Department are being contributed.

MOTION BY PICKARD, SECONDED BY BALDWIN, TO RECOMMEND ACCEPTANCE OF THE AMENDED CIP PARK AND CEMETERY PLAN FOR 2017, APPROVED UNANIMOUSLY (4-0).

Mr. Wenger stated that the original estimate from the sewer project contractor to seed and maintain proposed lawn areas in the north side of park is significantly high.

The Board directed staff to work with Public Works to look at alternatives for seeding the proposed lawn areas.

Parklets and Signage Improvements

Mr. Wenger suggested the Board schedule a special meeting to tour downtown Parklets on June 22, 2017 at 9:30 am to look at potential improvements to these areas.

MOTION BY SCHABLE, SECONDED BY BALDWIN, TO HOLD A SPECIAL MEETING ON JUNE 22, 2017 AT 9:30 AM TO INSPECT DOWNTOWN PARKLETS, AND CANCEL THE JULY PARK AND CEMETERY BOARD MEETING, APPROVED UNANIMOUSLY (4-0).

Park and Rec Plan

Mr. Wenger spoke about the Park and Recreation Plan update, and elements of the plan that need to be brought up to date. Some of the elements include updating the park inventory, goals and objectives, and gathering public input on their vision for the City's parks.

Mr. Wenger stated the City has been approached by Nature's Path who wants to donate funds to contribute to water quality enhancement. Mr. Wenger stated the City could use the funds to purchase land within the Cain Creek area to create a new park.

E. INFORMATIONAL ITEMS:

Staff clarified the next regularly scheduled Park and Cemetery Board meeting will held on August 10, 2017.

Board Member Baldwin noted that bicycle signage along the Peace Portal pedestrian trail would increase public awareness that bicycles can use the pathway.

Board Member Baldwin excused himself from the meeting.

Chairperson Miller inquired about when the niche wall will be created.

Mr. Wenger responded, stating that the Community Development Services Department does not manage the Cemetery, Public Works does, and therefore it is up for debate which department will conduct the project.

Board Member Pickard inquired about replacement of batteries in musical instruments and hole in playground area at Marine Park.

Mr. Wenger responded, stating that staff has been working on park safety items and the hole was reported to the manufacturer.

F. APPROVAL OF MINUTES:

MOTION BY PICKARD, SECONDED BY SCHABLE, TO APPROVE THE MINUTES OF MAY 2017 AS AMENDED , APPROVED UNANIMOUSLY (3-0).

ADJOURNMENT: 10:42 AM

Park and Cemetery Board minutes of June, 2017 will be approved at the August, 2017 Park and Cemetery Board meeting.