

City of Blaine
Request for Statements of Qualifications (RFSOQ)
Project #10-11
Vista Terrace Area Wastewater
Utility Local Improvement District (ULID)

The City of Blaine is requesting Statements of Qualifications from engineering firms with experience with the LID/ULID process and expertise in the design and construction management of residential neighborhood wastewater gravity mains for Phase 2 of the Vista Terrace Area Utility LID.

SCOPE OF SERVICES:

Provide professional engineering and technical services to design approximately 2,200 lineal feet of eight-inch (8") sanitary sewer main, 57 lateral extensions, and street restoration. The City has already designed and is about to construct the first phase of the LID by extending the eight-inch (8") wastewater main along H Street in April of 2011. Phase 2 (to be designed under this RFSOQ) involves wastewater main extensions on Allan Street, Vista Terrace Drive, and Lincoln Lane. The City is also interested in the possibility of proceeding with construction as early as July or August of 2011, but we recognize that this may be difficult and so are willing to accept a 2012 construction timeframe. The City has retained bond counsel, but the preferred engineering firm will need to have someone on their team with experience in the LID/ULID process to assist the City with both technical and administrative development of the ULID. Further information on this ULID and the steps taken so far by the City can be found on the City's website at www.cityofblaine.com (under Public Works/City Projects).

Design services are expected to include:

- Survey services necessary for design and construction
- Participation in up to three open house forums to coordinate design with area residents
- Required roadside restoration elements
- Assistance in acquisition of any required easements (Lincoln Lane)
- Preparation and submittal of intermediate and final design documents including drawings, specifications, and detailed cost estimates
- Assistance in bidding and selection of a construction contractor
- Provision of construction phase administration, engineering support and construction inspection services, and LID documentation. *Local inspection capability desired on team.*

STATEMENT OF QUALIFICATIONS:

If your firm is interested in providing services to the City of Blaine, please submit as a minimum the following information:

- 1) Statement of approach to the project
- 2) Overall experience and qualifications of the firm and/or sub-consultant firms to provide requested design services including:
 - a) Experience with similar-sized wastewater line projects
 - b) Cost estimating and cost control methods and techniques
 - c) Construction support services
- 3) Experience with LID/ULID projects in general and wastewater in particular, including benefit determinations, assessment roles, public presentations, etc.
- 4) Planned schedule, milestones, and level of effort to complete design (include sub-consultants)
- 5) Any unique or specialized services that make your firm qualified for this project

SELECTION PROCESS:

A recommendation committee will rank all proper submittals based on the following evaluation criteria:

- Project understanding
- Qualifications of the firm and project team
- Experience of proposed team executing similar projects
- ULID/LID experience

Rankings may lead directly to negotiation with the most highly qualified firm or development of a short list of firms to be interviewed. The City reserves the right to select the most highly qualified firm based solely on the written response to the evaluation criteria. The City will be the sole judge in the determination of the most highly qualified firm.

SUBMITTAL REQUIREMENTS:

- Submit four (4) copies of the firm's statement of qualifications limited to no more than 10 double- sided pages (including cover letter).
- Statements of qualifications must be received by **3:00 pm March 11, 2011**, and addressed to:
Public Works Director
City of Blaine Public Works Department
1200 Yew Avenue
Blaine, WA 98230
- The City reserves the right to reject any or all submissions and/or to waive any irregularities and informalities in the information provided.
- The City of Blaine welcomes disadvantaged, minority and women-owned businesses.
- Facsimile or electronically transmitted statements of qualifications will not be accepted.
- Late statements of qualifications will be kept by the City, but not considered for award.

Questions about this project should be directed to Steve Banham, (360) 332-8820 or email sbanham@cityofblaine.com

INFORMATIONAL DOCUMENTS:

Available at City of Blaine Public Works or on the website:

- [Site Map](#)
- [Blaine Water System Map](#)
- [2010 Vista Terrace LID Conceptual Design](#)
- [Plan/Profiles of H Street Project](#)